



Application for Mail-In Refund

**** Refunds must be requested within 30 days of date of purchase. Where any ticket or pass is eligible for a refund, an administration fee of 15% will be calculated and charged against the value of the refund.**

Note: Monthly Passes have minimal or no refund value after the 12th day of the month.

Customer Information: (Customers must complete this section to receive a refund by mail or have a credit applied to their card for any credit card purchase.)

Customer name (please print) _____

Address (Street no. & name) _____ City / Town _____

Postal code _____ Telephone number _____

Home: _____ Business: _____

Paid by: Cash Debit Card Visa M/C Amex Other: (specify) _____

Card Number _____ Expiry Date _____

Please check if you would like to receive an email notification when refund is processed _____ Email Address _____

Customer signature _____ Date _____

Mailing instructions Application for refund must be completed and mailed in with eligible ticket(s) attached to:
 Refunds, Revenue Accounting
 GO Transit
 20 Bay Street, Suite 600, Toronto ON M5J 2W3

For Office Use Only Type of ticket: Adult Student Senior

10 Ride Ticket	Date Purchased	<input type="text"/>	Full Value	\$.	
	Used	<input type="text"/>	x Single Fare	\$.	
	Returned	<input type="text"/>				
				Subtotal	\$.
				Subtract 15%	\$.
			Amount of Refund	\$.	

	Monthly Pass Cost	Single Fare		* No of days		
Adult Pass	\$.	\$.	x 2	= \$.	x = \$.	
Senior Pass	\$.	\$.	x 2	= \$.	x = \$.	
Student Pass	\$.	\$.	x 2	= \$.	x = \$.	
					Subtotal	\$.
					Subtract 15%	\$.
					Amount of Refund	\$.

*** Note: Number of Calendar Days Pass Valid from the 1st of the Month**

Authorized Exceptions	Date Purchased	<input type="text"/>					
	<input type="text"/>	<input type="text"/>	x	\$.	= \$.		
	<input type="text"/>	<input type="text"/>	x	\$.	= \$.		
						Subtotal	\$.
						Subtract 15%	\$.
					Amount of Refund	\$.	

Fill in the appropriate sections

Comments:	Seller's / Supervisor's Name	Station
	Seller's / Supervisor's signature	

Pursuant to Section 39(2) of the Freedom of Information and Protection of Privacy Act, you are hereby notified that personal information relating to you is being collected for the purpose of processing ticket and pass refunds in accordance with Metrolinx's By-Law No. 2. The legal authority for this collection is the Metrolinx Act, 2006. Questions about this collection should be addressed to the Manager, Revenue Accounting, 20 Bay Street, Suite 600, Toronto, Ontario M5J 2W3, telephone (416) 869-3600.